

PowerPoint Presentation Notes
General Assembly Meeting
April 25, 2013

SLIDE 1 - Outstanding Chapter Award

SLIDE 2 - Pennsylvania-Delaware AER

General Assembly Meeting April 25, 2013

SLIDE 3 - Agenda

1. Welcome from the Chapter President
2. Introduction of the Board Members
3. Officers' Reports
4. Committee Updates

SLIDE 4 - Penn-Del AER Officers

President: Christie Peel
President-Elect: Vince McVeigh
Past-President: Brenda Egan
Secretary: Bonnie Dodson-Burk
Treasurer: Gerald Kitzhoffer

SLIDE 5 - Directors-at-Large

Western District

- John Hofmeister
- Debby Holzapfel
- Justin Kaiser*
- Rachelle Rectenwald
- Dr. Richard Welsh

Central District

- Kay Macsi
- Christine Snellman*
- Don Sundell
- Elaine Welch*

Eastern District

- Helene Marano
- Mark Steciw*
- Jennifer Throop

Delaware

- Darlene Cole*
- Dorothe Mumford

*Term ends 6/30/2013

SLIDE 6 - Chapter Map by Districts

SLIDE 7 - Officers' Reports

Secretary's Report: Bonnie Dodson-Burk

General Meeting Minutes - April 19, 2012
Call for a Vote

Treasurer's Report: Gerald Kitzhoffer

Review of the Budget

SLIDE 8 - Committee Reports

SLIDE 9 - Standing Committees

SLIDE 10 - Nominations Committee

Brenda Egan, Chair

2013 Nominations

Directors – at-Large

West – Shelley Rhodes, VRT

Central – Franck Irzyk, TVI/Administration

Jamie Sigel, TVI/O&M

Shelly Faust-Jones, VRT, TVI/O&M

East – Angela Humberston, VRT

Delaware

SLIDE 11 - Bylaws & Structure Committee

John Hofmeister, Chair

SLIDE 12 - Proposed Bylaws Change

Article I, Section 8. Votes –currently reads:

“Each member of the Board of Directors shall have the right to debate any question before the Board and other assembly of the chapter and shall have one vote. No officer or Director shall be permitted to assign his/her vote to anyone else.”

SLIDE 13 - Proposed Bylaws Change

“Asynchronous electronic voting, e.g. email, is permitted. For matters requiring full Board consideration, approval of a motion asynchronously must be a unanimous vote of the quorum and a print copy of each member’s vote must be recorded and preserved. For matters requiring committee consideration, a majority of the quorum of the committee is sufficient for approval.

SLIDE 14 - Cont'd

A request for an electronic vote must contain the entire motion for which a vote is requested. It must also specify the date and time by which a vote must be received in order to be counted. Any vote not received by the deadline specified will be regarded as a negative vote on the motion.”

SLIDE 15 - Proposed Bylaw Changes

Rationale:

To allow the Penn-Del AER Board to vote and participate in official board matters requiring votes by electronic means when board members cannot meet in-person. The change is in line with other non-profit entities in the State of PA.

SLIDE 16 - Communications Committee

Christine Snellman, Chair

Subcommittees:

Public Relations – Helene Marano
NewsFlash/E-blast – Brenda Egan
Website – Christine Snellman
Legislation – Mark Steciw

SLIDE 17 -Public Relations

Goal:

To promote AER and the professions it encompasses through website, e-blasts, and work with other organizations

Activity:

Work collaboratively with other committees to achieve the goals of the Chapter

18 - NewsFlash/E-Blast

Goal: To be the primary vehicle for the flow of information to and from the membership

Activity:

E-Blast events and announcements

SLIDE 19 - Website

Goal: *“Improving our virtual footprint”*

- Maintained and developed the information posted to the newly updated web site
- Developed an internal communication tool to more effectively broadcast announcements and updates to general membership
- Streamlined use of social media as a tool to connect: Facebook and Twitter
- Electronic/Social Media Challenge Kick-off

SLIDE 20 - Website

Website – www.Penn-DelAER.org
Twitter – [Twitter.com/PennDelAER](https://twitter.com/PennDelAER)
Facebook - [Facebook.com/PennDelAER](https://www.facebook.com/PennDelAER)

SLIDE 21 - Legislation

Goal:

To monitor and respond to current legislative activity at a state and national level

Activity:

Disseminate information to the Board and general membership (new legislation and proposals) in a timely manner

SLIDE 22 - Professional Dev Committee

Vince McVeigh, Chair

Subcommittees

Penn-Del AER Conference – Vince McVeigh
Leadership – Rick Welsh
Scholarship – Christie Peel
District Meetings

SLIDE 23 - Annual Vision Conference

Goals:

To host a quality annual conference to support on-going professional development and networking

Activities:

- Call for presentations to develop and offer a variety of concurrent topics
- Invite vendors to highlight current technology and services

SLIDE 24 - Leadership

Goal:

Penn-Del AER will commit our time to identify and grow leaders to carry the torch for the Chapter

Activities:

- Establish mentorships
- Continue to identify future leaders
- Provide leadership opportunities

SLIDE 25 - Student Scholarship

Goal:

To oversee the student scholarship procedures to reward deserving applicants

Activities:

- Announced scholarship mid-January
- Merit award expanded
- Will present award this evening to :
Kristina McClelland, University of Pittsburgh

SLIDE 26 - District Meetings

Goal:

To host effective and productive district meetings to increase contact with membership

Activity:

Four districts hosted events this year

SLIDE 27 - Membership Committee

Jennifer Throop, Chair

Rachelle Rectenwald, 2nd Chair

SLIDE 28 - Membership Committee

GoalTo increase AER membership and chapter participation

Activities:

- Contact lapsed members to encourage rejoining
- Membership table at conference to field questions and encourage membership registration
- Redesigned website targeted to better meet membership needs

SLIDE 29 - Membership Recognition

Penn-Del AER Members are recognized for continuous AER membership and

professional involvement
Individual certificates presented from
AER International for
5, 10, 20, and 25 year membership

SLIDE 30 - Awards Committee

Brenda Egan, Chair

SLIDE 31 - Awards Committee

Goal: Penn-Del AER Service Award and the ELEY Award recognize and highlight the achievements of deserving professionals within this chapter

Activity:

Call for nominations made in January
Will present awards this evening

SLIDE 32 - 2013 Award Recipients

Penn-Del AER Service Award:

Dr. Lynn Fox

ELEY Award:

Tracy Whitehead

SLIDE 33 - AD HOC COMMITTEES

SLIDE 34 - Archives & Document Storage Committee

Bonnie Dodson-Burk & Debby Holzapfel,
Co-Chairs

SLIDE 35 - Archives & Document Storage

Goals:

- establish procedures for archiving important Penn-Del documents
- develop a repository for Board documents

Activities:

- Started collecting & scanning historic materials
- Recruiting committee members

SLIDE 36 - Accessibility Committee

Brenda Loughrey, Debby Holzapfel

SLIDE 37 - Accessibility

Goal:

Ensure accessibility for facilities, documents, and website

Activities:

Review conference documents

Administer AER central office conference accessibility checklist

SLIDE 38 - AER International Update

Joelle Ward,

Director Component Relations & Professional Development,
AER Central Office

SLIDE 39 - Upcoming AER Events

AER International Conference 2014

San Antonio, Texas

July 30 – August 3, 2014

SLIDE 40 – We’ ll See You Next Year

Best Western Premier Hotel & Conference Center

800 E. Park Drive

Harrisburg, PA, 17111-2807

Phone: 717-561-2800

www.thecentralhotelharrisburg.com

April 23-25, 2014

SLIDE 41 - Call to Adjourn

Christie Peel

SLIDE 42 – AER OUTSTANDING CHAPTER AWARD