

## **April 28, 2011: Penn-Del AER General Assembly Meeting Minutes**

Harrisburg/Hershey Holiday Inn

**Board approved DRAFT on July 14, 2011 to post on the web site to general membership.**

**APPROVED by the General Membership on April 19, 2012.**

Meeting called to order at 11:30 am by Sister Meg Fleming, President.

Vince McVeigh named to serve as Parliamentarian.

### **ATTENDANCE**

- Penn-Del AER Board Members, General Membership, and conference attendees
- Quorum established for voting members

(See Appendix 1: General Assembly PowerPoint Presentation to support all details reported below)

### **OFFICERS REPORTS**

*President, Sister Meg Fleming:*

Highlights include:

- Have been on the Board since Penn-Del set the goal in 2006 to become the Chapter of the Biennium. Proud to report that we have achieved this goal, named Outstanding AER Chapter at the biannual AER International meeting held Little Rock, Arkansas in July 2010. Sister Meg thanked the Board for their hard work to receive this recognition.
- Announced need to resign as Chapter President, effective Friday, April 29, 2010.

*Secretary, Lynn Fox:* Reviewed the minutes from April 2010's General Assembly Meeting, highlighting last year's nominees to the Board of Directors. Vince McVeigh made the motion to accept the minutes as submitted, the motion was seconded; call for vote; motion approved.

*Treasurer's Report, Vince McVeigh:* Vince reported the highlights of the balanced budget. Yearend report to be posted on Penn-Del web site once finalized after conference expenses. The motion was made to accept the Treasure's Report as submitted; the motion was seconded; call for vote; motion approved.

### **COMMITTEE REPORTS**

*Nominations Committee – Brenda Egan:* To introduce the 2011 Slate of Nominations to the President and General Membership, Brenda read the bios of each nominated Director-at-Large:

West: John Hofmeister and Richard Welsh  
East: Helene Marano, Stanley Swaintek, and Jennifer Throop  
Delaware: Dorothe Mumford

Brenda presented the 2011 Slate of Nominations to the President, Sister Meg. A call for floor nominations was then made by Sister Meg. Vince McVeigh made the motion to close the slate. Tracy Whitehead seconded that motion. A call to vote on the entire slate as presented was made, all approved, the motion carried.

Sister Meg then announced that the current President-Elect, Christie Peel, will complete Sister's term as President.

Rick Welsh nominated Vince McVeigh to serve as President-Elect. Jennifer Edgar seconded the motion. A call to vote on the President-Elect floor nomination was made, all approved, the motion carried.

Christie Peel will appoint a new Treasurer, to fill the now vacant position for July 1, 2011.

#### *Communications Committee*

Focus on improving free means of electronic communication. Sub-committee activity highlighted on General Assembly

PowerPoint – see appendix 1:

1. Public Relations
2. Newsletter/e-Blasts
3. Website
4. Legislation

#### *Professional Development Committee*

Sub-committee activity highlighted on General Assembly PowerPoint – see appendix 1:

1. Spring Vision Conference
2. Leadership
3. Scholarship
4. District Meetings

#### *Bylaws and Structure Committee*

Vince McVeigh, Chair, presented the proposed bylaw changes highlighted with rational statements in General Assembly PowerPoint – see appendix 1:\

1. Article V. Section 4. Meetings.  
Vince made the motion to the President, Sister Meg, to accept the approved Bylaws changes. Shelly Rhodes seconded the motion. A call to vote was made, all approved, the motion carried.
2. Article X: Committees. Section 1. Standing Committees.  
Vince made the motion to the President, Sister Meg, to accept the approved Bylaws changes. Rick Welsh seconded the motion. A call to vote was made, all approved, the motion carried.

#### *Membership Committee*

Lori Love, Chair, reviewed the activity of the Committee highlighted on General Assembly PowerPoint – see appendix 1. She and committee member, Tracy Whitehead

presented membership recognition certificates for 5, 10, 15, 20, and 25 years of continuous AER memberships. Announced membership benefits initiatives happening at the conference: baskets to give-away to new and current members and current AER members to get \$20 for a new member referral.

#### *Ad Hoc Awards Committee*

The Penn-Del Service award to be presented at the Annual Banquet that evening. No one nominated for the ELEY award this year. Encouraged members to recognize their colleagues by nominating them for either award. Award nominations for next year to be posted on the web site over the summer.

Vince McVeigh made the motion to adjourn. Rick Welsh seconded the motion.

**MEETING ADJOURNED** at 12:05.

#### **Next Penn-Del AER General Assembly**

**Meeting:** April 19, 2012 at the Harrisburg/Hershey Holiday Inn.

#### **Next Penn-Del AER Board Meeting:**

Time and location for the summer meeting:

July 14, 2011 at the Shippen Place Hotel, Shippensburg from 10:00 am-3:00 pm.

Respectfully submitted:

Lynn Fox

July 6, 2011